**General Education Committee**

**Meeting Minutes**

**October 1, 2018 at 9 a.m.**

**HSS 3035**

Voting Members Present: Zahid Hossain, Rebecca Oliver, Joseph Rukus, Marc Williams, Lillie Fears, David Harding, Paige Wimberley, Ferebee Tunno, Hong Zhou, Zahid Hossain, Robert Schichler

Ex-Officio Members Present: Summer DeProw, LTC Brian Mason (proxy CPT Robert Anderson)

Staff Support: Mary Elizabeth Spence, Elizabeth Wakefield

Members Absent: Ali Khalil, Gauri Guha, Bert Greenwalt, Karen Yanowitz

Called to order at 9:01 am by Chair Paige Wimberley

1. Meeting minutes from September 17, 2018 – Marc Williams made a motion to approve. Dr. Hossain seconded. All approved.

**Old Business**

1. Report from Teaching Award Committee – This committee is working on a time to meet. No further report.
2. Report from Task force for Book of Committee – Rebecca Oliver – The committee met and drafted an idea of what they thought the committee should look like. Please see attached draft handout. The handout list terms, term limits, and the representation from each college and unit. Ms. Oliver asked if anyone knew the history behind why military science is part of the general education committee. Dr. Wimberley mentioned that in the past Military Science had a course that could be substituted for the physical education requirements and thinks that because of that they were included on the committee. CPT Anderson is going to ask other university ROTC programs if they are included on the general education committee. The committee then reviewed what is in the book of committees to look at the differences in terms and term limits. The book of committees mentions that there should be a student representative. Dr. Wimberley asked if that is something the committee would like to consider. The consensus was that the committee did not think it was a good idea for students to be represented on the curriculum committee, but that student input could be gleaned through qualitative data. The committee decided to add verbiage stating that the committee values student input through qualitative data and not through direct input as a member on the committee. The committee discussed how the misalignment between the book of committees and the reality might affect HLC, and also discussed shortening the term limit of the chair to two years. The committee decided to take the draft proposal back to their departments for review.
3. Sub-Committee Assignments for Reports – The committees were split out so that there were no conflicts of interest. There should be the same number of courses and people on the review committees. The committee would only like to see the reports that they are responsible for, and would like to stagger the dates in which they report back to the GEC.
   1. Logistics for report distribution: The committee decided to receive the materials through google drive. The different subcommittees may use this technology however they see fit, and a clean copy of the report will be kept in the assessment office.
4. 2018-19 Goals – See PowerPoint attachment.
5. ULO Update – Comp I, Comp II, and Oral Com are still missing for the ULO alignments to be mapped. Social Sciences had a little trouble mapping their outcome to the ULO’s and so are still working on that. The ULO’s have already been aligned at the program level.

**New Business**

1. Memo from Composition Course Assessment Leader and substantial changes to Assessment Processes.– Comp I and Comp II would like to change their assessment process. They are piloting these changes this fall and they want to potentially assess this way in the future. See letter attached. This would be a major change to their current assessment plan. Dr. Schichler had questions about paragraph 2 line 10 starting with furthermore. He also has questions about the bi- annual composition colloquium. This document brings up two questions. 1. Does the GEC committee want notification from departments about changes to general education and if so how far in advance? 2. Do we want to approve this particular document? Dr. Wimberley thinks we should get notification in advance. Dr. Harding said we need to think about whether departments are trying to game the system in changing their assessment. If they say this is what we are going to do and then they kick it back a year a later, and then they change again, then there is no actual addressing of the student learning. The committee decided to have Dr. Chamberlain and Dr. Costello come visit the committee to discuss the changes, and to create a committee to deal with policy for changing assessments in general education. Dr. Rukus and Dr. Wimberley agreed to serve on the committee. The sub-committee will need additional inputs from other GEC members.

Meeting was adjourned at 10:08 am.